

IC İBRAHİM ÇEÇEN INVESTMENT HOLDİNG A.Ş.
APPLICATION FORM IN PURSUANT TO THE PERSONAL DATA PROTECTION LAW

I. GENERAL REMARKS

Article 11 of the Law No. 6698 on the Protection of Personal Data (**“Law”**) grants certain rights to the persons whose personal data are processed (**“Applicant”**) regarding the processing of their personal data. Pursuant to Article 13/1 of the Law, applications to be made to IC İbrahim Çeçen Investment Holding A.Ş. (**“Company”**), the data controller, regarding these rights must be submitted in writing or by other methods determined by the Personal Data Protection Board (**“Board”**). In this context, applications to be made to our Company “in writing” and in Turkish may be submitted to us in the following procedures by printing out this form.

II. APPLICATION PROCEDURE

The applications to be made to our Company shall be made in accordance with the provisions of the Law and the Communiqué on the Procedures and Principles of Application to the Data Controller published on March 10, 2018 and the relevant current legislation, using the application form available at www.icholding.com.tr;

- a. By applying in person to Kızılırmak Sokak No:31 Kızılay/Ankara with a wet-signed petition or sending a petition to the said address through a notary public,
- b. Sending an e-mail to icholding@hs02.kep.tr via Registered Electronic Mail.

Below, you will find information on how your applications will be delivered to us, specific to the application channels.

Application Method	Application Address (<i>in cases of changes to the address, the last address published in the Trade Registry Gazette should be taken into account</i>)	Information to be Specified in the Application
Application in Person (The Applicant applies in person with a document certifying his/her identity)	Kızılırmak Sokak No:31 Kızılay/Ankara	The envelope should read “Information Request within the Scope of Personal Data Protection Law”.
Notification through Notary Public	Kızılırmak Sokak No:31 Kızılay/Ankara	The notification envelope should read “Information

		Request within the Scope of Personal Data Protection Law”.
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Via Registered Electronic Mail (KEP)	icholding@hs02.kep.tr	In the subject line of the e-mail The subject line of the e-mail should read “Information Request within the Scope of Personal Data Protection Law”.
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In order for a person other than the data subject to submit a request, there must be a notarized special power of attorney obtained by the person concerned in the name of the person who will make the application.

III. APPLICANT’S REQUESTS

Article 11 of the Law specifies the rights you may request from our Company, the data controller. Pursuant to Article 13/2 of the Law, your applications submitted to us will be responded to within thirty days at the latest from the date of receipt of your request, depending on the nature of the request. However, if the transaction in question requires an additional cost, the fee in the tariff determined by the Board may be charged. Our responses will be delivered to you in writing or electronically in accordance with Article 13 of the Law.

a. Contact Information of the Applicant

Name/Surname	
Republic of Turkey ID Number/Nationality, passport number and ID number, if any of non-Turkish citizens	
Telephone Number	
E-mail (<i>Providing this information will help us to respond faster to your request</i>)	

b. Applicant’s relationship with our Company (*Customer, business partner, prospective employee, former employee, third party company employee, shareholder, etc.*)

<input type="checkbox"/> Customer <input type="checkbox"/> Visitor	<input type="checkbox"/> Business Partner <input type="checkbox"/> Other
Unit you are in Contact with within our Company: Subject:	

<input type="checkbox"/> Former employee / Years worked: <input type="checkbox"/> Other	<input type="checkbox"/> Person Submitting a Job Application/Resume Date: <input type="checkbox"/> Third party company employee / Information on company and position:
Unit you are in Contact with within our Company: Subject:	

c. Applicant's request under the Law

d. Please select the method of notification of our response to your application.

<input type="checkbox"/> I want it to be sent to my address. <input type="checkbox"/> I want it to be sent to my e-mail address. <i>(Choosing this option ensures faster response.)</i> <input type="checkbox"/> I want to receive it in person. <i>(In case of receipt by proxy, a notarized power of attorney or authorization document is required.)</i>

With this application form, it is aimed to determine your relationship with our Company and to determine your personal data processed by our Company, if any, and to respond to your application accurately and within the legal period. In the event that the information regarding your requests submitted within the scope of the form is not correct and up-to-date or an unauthorized application is made, our Company shall not accept any responsibility for the requests arising from such incorrect information or unauthorized application.

Applicant:

Name-Surname:

Application Date:

Signature:

DISCLAIMER: Applications must be in the person's own name. Applications cannot be made on behalf of spouses, relatives, children, etc. Our Company reserves the right to request additional documents and information (*copy of identity card or driver's license, etc.*) for identification and authorization purposes in order to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data.